

TECH THEATRE STAGE MANAGEMENT GROUP PROJECT 375 pts total

Break into groups of no more than two or three. You will create a stage manager's playbook for a play. You will need to place all work in one folder. All written work must be typed. All drawings and designs must be neat and easy to understand. Cues placed in the script may be hand written.

1. Choose and read the play aloud as a group
2. Mark and number all light cues **50pts**
 - a. On separate sheet of paper describe each light cue (lights up, lights down, lamp or light switch turned on, etc.
3. Letter all sound cues **50pts**
 - a. On separate sheet of paper describe the sound cues (telephone, horns, buzzers, bells, etc.
 - b. Pre-show music- what type of music it will be
 - c. Intermission, scene change, curtain call music-what type it will be
4. Make a list of all hand props that are absolutely needed for the play. **25pts**
5. Make a list of all furniture pieces and set decorations that are absolutely needed. **25 pts**
6. Describe each character's costume. Be sure to include all costume changes for different days and times **50pts**

EXAMPLE:

 - a. John Act I Sc. 1-- Black pants, white shirt, blue tie, black shoes
John Act I Sc. 2 -- Same as Sc. 1
John Act II Sc. 1-- Gray 3 piece suit, Blue Button down shirt, red tie.
7. Design a poster for you play. Include title, author, dates, times, prices, place. **50pts**

Describe where you will place posters and advertisements for you play.
8. Design a program for you play. I will give you an example. **50pts**
9. Write an article for the newspaper to publicize your play. I will give you an example. **25pts**
10. Create a commercial to publicize your play. **50 pts**